

Meeting of Management Committee  
Tuesday 19<sup>th</sup> October, 2021, 9.30a.m. at H.Q

Present John Tomlinson, Derrick Fewings, Megan Tomlinson, Pamela Ball, Alan Starkie, Doreen Baker, Mike Rimmer.

1. Welcome

The Chair welcomed people to the meeting especially Doreen Baker who had returned after time away.

2. Apologies

Colin Russ, Paul Andrews. Les Rippon

3. Minutes of meeting held on 21<sup>st</sup> September, 2021.

Accepted as a true record.

4. Matters Arising

None

5. Correspondence

None

6. Treasurers Report

Bank balance £58K which is boosted by £17K from new/renewing members.

Electronic Payments - payment by bank transfer was tested and there were no technical issues, some challenges in gathering information for accounting.

A debit/credit card reader has been purchased and we are registered as a merchant. To keep costs low we have opted for a service with no monthly charges but a transaction charge of 1.7% and a 2-3 day delay in receiving funds.

Gift Aid – There is a software error in the Beacon system which generates misinformation and this is being worked on. Next claim for Gift Aid is April/May 2022.

Discussions on the need for our Beacon Administrator to have a plan for succession when or if needed.

7. Membership Report

We have 1638 members at the moment this includes members who have not yet renewed. The period of grace ends mid to late November 2021.

There are 475 outstanding renewals and 75 new members since September 2021.

It was agreed to discuss means of communicating reminders at a later meeting.

MT to ask e.news to remind members to renew.

8. Sub-Committee reports

Communications –

A magazine is being prepared but no date as yet.

Brochure will be available from Open Day (23.20.21) and can be used thereafter.

F & R –

The application form for funding to be re-instated.

Any expenditure relating to a group or event over the amount authorised by F & R needs to have a budget.

Group Support –

No report at present.

Social Committee –

Christmas lunch arranged and going to plan, tickets £25.00 each, so far 40 tickets sold, 118 places available.

There are 19 Diaries left at £3 each.

9. A.O.B.

Horizons – MT to collect 50ps this week but a rota system needed. A laminate sign to be displayed showing 50p. entrance including drink.

Open Day – Room is sorted out. Membership forms will be available.

10. Date of next meeting Tuesday 16<sup>th</sup> November, 2021 9.30 a.m. at H.Q.

Signed.....Dated.....