

Meeting of Trustees and Management Committee  
Monday, 14.09.20 9.30 a.m. via Zoom

Present – Sue Watkinson, Geoff Roberts, Lorna McDade (Trustees)  
Alan Starkie, John Tomlinson, Derrick Fewings, Colin Russ, Ian Grant, Les Rippon, Mike Rimmer,  
Pamela Ball, Pamela Green, Paul Andrews, Doreen Baker, Megan Tomlinson (MC )

There were no apologies.

1. Chairman's Welcome

The Chairman welcomed everyone to the meeting and expressed some disappointment in the number of responses to the virtual AGM.

2. Election of Officers

MT proposed Alan Starkie continue as Chairman and this was seconded by IG  
AS proposed Derrick Fewings continue as Treasurer and this was seconded by PA  
AS proposed Megan Tomlinson as Temporary Secretary and this was seconded by DF  
MT proposed Doreen Baker as Membership Secretary and this was seconded by DF  
JT proposed Les Rippon as Minute Secretary and this was seconded by JT

The Trustees agreed to meet at a later date to elect Officers.  
Sub-Committee Chairs were elected at their own meetings.

3. The minutes of the last meeting were agreed.

4. Update on Present Covid 19 with regard to U3A

Although Educational and Organised sporting activities were now permitted it was felt that this did not cover U3A groups. Advice from TAT is not as yet clear so pending this we should take no action. Friends can get together for walks etc., but not under the banner of the U3A.

5. Treasurer's Report

We are down on membership since July 1<sup>st</sup> in total, we have membership subscription receipts of £24,000 (£11,500 pre-paid and included in the 2019-2020 accounts and £12,500 in this 2020-2021 financial year). We have also received £4,000 Gift Aid claimed on membership subscriptions received in the 2019-2020 financial year. We have paid £8,600 to TAT (including £1,800 for Beacon licence) and £1,650 to JVSA for inspection of our accounts. With other repayments to Tutors etc., 2020-2021 payments exceed receipts by £2,000. We have £58,000 in the bank and the reserve is set at £50,000. Around £3,000 of the money in the bank is members' surplus contributions. The end of September is the six-month point and **DF** will prepare report and accounts to then. Depending on when we resume activities there is also a liability in membership subs paid to date for activities that members have not enjoyed. If we were to extend the 2020-2021 membership year, we could not assume an equivalent TAT extension. Our commitments to TAT, payable April 2021, will be around £8,000. Coupled with

JVSA fees of around £1,500, an extension of say 3+ months to our membership year would mean we have to pay out around £9,500 before we next receive any 2021-2022 membership subscription receipts.

S & G H.Q.

We have paid rental for a quarter in advance and Jeff Roberts has expressed a view that there was an agreement with Trustees that we provide funds for the guaranteed use of these premises. They have been opened for business since July which is six months with no payment from U3A. We had already paid three months in advance which was originally to cover the period April-June but is now designated to cover the first quarter of resumed activity. We could no longer keep our agreement and rent the premises on an hourly rate but this could possibly mean that when we were ready to re-start there would not be availability and also the Scouts and Guides could request removal of any equipment held by the U3A. A retainer of £100 per week was discussed and **DF** was authorised by a unanimous vote to continue negotiations and agree a figure and time for this retainer to be paid in order to ensure that the U3A had uninterrupted use of the premises Monday – Friday each week.

Many procedures need to be in place before re-starting activities and it was agreed that this would be on the Agenda for the next meeting and a working party be set up.

6. Membership Secretaries Report

The total number of members is 1536 with 289 still outstanding and 3 late renewals. Obviously we are not presently recruiting new members.

7. PAT testing

The arranged PAT testing had fewer attendees than expected so another date is to be arranged and any items not tested should be returned to U3A. It is intended that a register of items tested will be held by the U3A.

8. A.O.B.

Mia Faza has left the Trustees and Deirdre Slater and Jane Astles have left the Management Committee and letters to be sent to thank them for their continued hard work. It is essential that Trustees meet as Trustees to put forward policy for 2021. A Trustee meeting would be scheduled prior to the next MC meeting.

The U3A had acquired a Zoom licence and groups now had the opportunity to meet using this virtual site. Any groups wishing to do so contact Willem Wiechers.

The meeting closed at 11.30 a.m.

9. Date of next meeting Monday, 19<sup>th</sup> October, 2020 at 9.30 a.m. via Zoom.

Signed..... Date.....