

AUGHTON & ORMSKIRK U.3.A  
MANAGEMENT COMMITTEE  
Minutes of Meeting 06.06.19 at Christ Church Ministry Centre.

Present – Ian Grant. Jane Astles. Alan Starkie. John Tomlinson. Deirdre Slater. Doreen Baker. Derrick Fewings. Mia Faza. Sue Watkinson. Pauline Jones. Megan Tomlinson. Paul Andrews. Mike Rimmer.

**1. Chairman's Welcome**

The Chairman welcomed all three of our Trustees and reminded the Committee that we cannot co-opt Trustees and they can only be appointed at the AGM or EGM. One person has now put their name forward but there are twelve months until our next meeting. If we are reduced to only two Trustees then we cannot function. New Committee members were also welcomed. A moment of silence was held to remember our Committee member Peter Trigwell.

**2. Apologies – Pamela Green**

**3. Minutes of Meeting 19.03.19**

Minutes were agreed as a true and accurate copy proposed JA, seconded AS and signed by the Chairman.

**4. Matters Arising**

Nothing further on leaflet 'Understanding To-morrow's World'.

SW reminded the Committee that the Communications Committee had no representative on the Management Committee.

**5. Election of Officers –**

Chairman – Alan Starkie (proposed IG, seconded MF). AS now took Chair.

Vice Chairman – John Tomlinson (proposed IG seconded JA)

Treasurer – Derrick Fewings (proposed PA seconded JA)

Secretary – Megan Tomlinson (proposed IG seconded DB)

Minute Secretaries – Deirdre Slater and Doreen Baker (proposed MT seconded JA)

**6. Correspondence –**

Letter from Mrs. Bannister of the Art Appreciation group concerning holidays. Discussions took place but dialogue is in progress with Third Age Trust regarding this so item deferred until more information is available. **MT** to write to Mrs. Bannister. IG reminded Committee that U3A Insurance is to cover Trustees for liability only and not incidents that may happen. JT suggested the possibility of 'Non' U3A activities advertised on back page of magazine with disclaimer – no decision was reached on this.

SW to write to TAT regarding Holiday policy.

**7. Feedback from AGM –**

No feedback has been received.

#### 8. **Treasurers Report –**

We presently have £50,000 in a bond and DF suggested opening one year bonds three months apart to enable access to cash. Balances are falling as we have had a policy of reducing balances and giving back to members which means balances are falling by approximately £10,000 p.a. It was unanimously agreed to invest the £50,000 as specified.

DF to start negotiations with bank to take over as Treasurer and sort out signatures, he will liaise with previous Treasurer.

#### 9. **H & S**

DS told the Committee the maximum number of people allowable at H.Q. were 120 in the large room and 80 in the small room (chairs only). Number of exits were considered when working out figures. Group Leaders were responsible for pointing out Emergency Exits and removing bars from doors during session. Equipment for the Walking Group has been purchased and guidance for use is on the website. The Cycling Group and the Horse Riding Group yet to be reviewed.

#### 10. **GDPR**

The policy is on the brink of being issued. This needs to be compared to TAT Policy document before issue. GDPR needs a new Leader to keep up to date.

#### 11. **Sub-Committee Reports –**

Finance & Resources – Budget for Antiques Road Show has been agreed.

Projector and Screen for HQ – no agreement with S&G as yet so next option would be large screen and stand and this would need to be set up for use, also storage would be required.

##### Membership –

1673 members renewed as of last night and 274 not renewed. 400 members contacted by e.mail which generated 100 renewals. There has been £10,000 through Paypal representing both on-line and credit card payments. Figures are approximate.

##### Social Committee –

Next event Antiques Road Show in mid-June, then Sing-a-long in August plus Christmas Lunch in December the venue for which has been booked. Different types of entertainment etc., for this event are being looked at.

##### Learning & Group Support –

A Thank You tea is being organised for helpers on 4<sup>th</sup> October in S&G HQ. Some Groups are finding their own venues and Group Support needs to be kept in the loop regarding changes. St. Annes is being looked at as a possible venue. Group Leaders Handbook has been updated and DS to speak to Joyce Nolan regarding webpage.

#### 12. **Distribution of Magazine –**

SW told us that Ian Haskell had produced both list of members and labels and he and SW took as many magazines as possible to Groups. This is a large amount of work for one person and it

should possibly be streamlined. Volunteers are needed for distribution. SW also suggested the magazine could go online.

13. **Future meetings and frequency –**

It was thought the Trustee meetings should be after the Management Committee meetings.

14. **Report on North West AGM –**

SW's report had already been sent to Committee members. SW reminded the Committee that we were a member of North West region and could have a voice on the Committee. SW stressed the value of feed-back and information from other U3A's.

15. **A.O.B. –**

Nothing noted.

16. **Date of next meeting –**

Next meeting Tuesday 17.09.19 at 9.15 a.m. in S&G HQ.

The meeting ended at 1.00 p.m.

Signed .....

Dated.....