

MINUTES OF A MEETING OF THE AUGHTON & ORMSKIRK U3A TRUSTEES

HELD ON WEDNESDAY 24TH APRIL, 2019 AT 10.00 A.M.

IN THE MINISTRY CENTRE, AUGHTON

PRESENT: M. Gibbon (Chairman), L. Burden, M. Faza, I. Grant, P. Jones, S. Watkinson

In attendance: John Tomlinson

1.00 WELCOME

1.01 The Chairman welcomed everyone to the meeting.

2.00 APOLOGIES

2.01 There were no apologies.

3.00 MINUTES OF PREVIOUS MEETING

3.01 The minute of the previous meeting were approved as a true and accurate record and signed by the Chairman

4.00 MATTERS ARISING

4.04(8) MG had agreement to fit one blind from the Scout and Guide Committee in the small room at HQ.

5.00 IG and MG had a brief discussion with A. McMinn on a variety of issues.

5.00 CORRESPONDENCE

5.01 It was agreed by the Committee that LB forward an email from National Office concerning VAT to the F & R Sub-Committee. **LB**

5.02 JT informed the meeting that the F & R Sub-Committee felt they were getting no guidance at all on VAT.

5.03 The Trustees agreed that there was a need for further guidance on VAT and approved an approach be made to JVSA for further definitive guidance. LB to write to JVSA to arrange a meeting. **LB**

5.04 In response to a request from a member who is attending a Regional Conference and would like to submit written questions on behalf of our U3A, the Meeting had no objection. LB to contact member. **LB**

5.04 A response from National Office concerning Insurance was discussed.

6.00 PREMISES FUND

6.01 PJ put forward a tentative proposal that it may be prudent to have a fund which could help if we were unable to use HQ and this could pay the cost of finding other venues or acquiring our own building.

6.02 JT informed the Committee that we had 60,000 pounds in reserve for an emergency or if we were unable to use HQ to provide temporary accommodation.

6.03 PJ to investigate options. JT volunteered to assist.

7.00 AGM 2019

7.01 Due to European elections the 2019 AGM is now to be held in the Church at Christchurch.

7.02 The 2020 AGM will be on the 21st May.

11.29 a.m. Bill Evans came into the room to answer a query re the magazine and the 2020 AGM

7.03 BE informed those present that there would be no problem bringing the magazine forward two weeks next year to accommodate the AGM 2020. LB to write to him.....**LB**

7.04 There are still vacancies on both the Trustees and the Management Committees.

7.05 SW informed the meeting that the Speaker Meetings will now be held in the Ministry Centre. Discussions are ongoing with the Ministry Centre regarding dates.

8.00 TREASURER'S REPORT

8.01 JT gave a report to the Committee.

8.02 There would be a deficit of 7000 on the year. This was due to a 50 per cent subsidy on premises used by members for activities. Money raised in session fees 22,000 pounds, hire of premises cost 44,000 pounds.

8.03 There was some discussion relating to a dilemma regarding the subsidizing of groups' accommodation. If the subsidy is retained then our U3A cannot claim Gift Aid.

8.03 There is some inequity in the cost of room hire for different groups.

8.04 A question was raised about an advertisement in our Magazine. A supplier must come to a member, a member must not contact a supplier.

8.05 JT spoke about a long term investment, the F&R Committee are recommending that it would be prudent to invest half our savings on a long term investment and the other half held for easy access on a lesser interest.

8.06 In answer to a question on who gave authority for the TAT magazine to be distributed to the membership, it was pointed out that this was a one year trial only and would cease at the end of the Membership year.

8.07 It was pointed out that members renewing their Membership on line were not given the opportunity of receiving Third Age Matters, only those completing the paper form. This creates an inequitable position but also reduces the likely cost of the Annual Fee for the Magazine.

9.00 REPORT FROM MANAGEMENT COMMITTEE

9.01 IG reported on the business of the Management Committee.

9.02 The glossy Magazine produced by A. McMinn had been published in good faith and payment made by the F&R Sub-Committee was also made in good faith.

9.03 The Resignation of the Treasurer was reported and he was thanked for his service. Following this resignation there had been a reluctance to co-opt another Treasurer. The appointment of a Treasurer will be decided at the Management Committee meeting in the month following the AGM.

9.04 It was mentioned that LB was standing down as Honorary Secretary and Megan Tomlinson was taking over for a trial period of six months.

9.05 We need to address financial issues otherwise our comfortable position could spiral downwards.

9.06 Membership levels are holding up well and have remained stable for a number of years. Members have been involved in opening up other U3As.

9.07 The F&R Sub-Committee has now stabilized and has additional new members. The Log has been re-established. The members of the F&R have done a good job of keeping our finances in good order.

9.08 MG thanked IG and LB for fulfilling their role as Chairman and Honorary Secretary so efficiently. MG added appreciation on behalf of the Trustees to the Management Committee and the Sub-Committees for their efforts for the U3A. JT was thanked for attending and reporting our financial matters at recent Trustee meetings.

9.09 MF thanked MG for all the work she had undertaken on behalf of the Trustees.

10.00 AOB

10.01 SW informed the meeting that members had been asking about the addition to the kitchen, as far as she knew the addition was to improve facilities for use by the Scouts.

11.00 DATE OF NEXT MEETING

11.01 The date of the next meeting will be on Wednesday, 26th June, to be confirmed.

Signed..... Date.....