

Aughton & Ormskirk U3A
Executive Committee
Meeting Tuesday 17th January 2012

Present:- Jeff Roberts, Chairman, Dorothy Harrison, Vice Chairman, Chris Jones, Treasurer, Wendy Craddock, Secretary, Willem Wiechers, Bill Evans, Anne Snell, Marjorie Sargent, Norman Williamson, David Blanchflower, Ian Haskell, Pat McKenzie, Edna Lally, Bernie Handford, Pauline Jones (Norma Seddon, Minutes)

Apologies Alex McMinn, Trustee, Andrew Beeston, Trustee, Ann Haskell

The Chairman welcomed everyone to the meeting

2. The Minutes of the previous meeting were **agreed** and signed as a true record

3. Matters Arising:- AOB a further discussion regarding the Brookside project took place. Children on stage:-LCC guidelines obtained **agreed** that each child should have one to one care from parent/grandparent.

4. Treasurer:-The proposed purchase 50 new chairs for the S&G HQ at a cost of £50 each total cost approx. £2,500 was **Agreed**. After known expenses we will have approx18K at the end of the financial year, which is slightly down on last year. Balances:- C a/c £3800, Dep A/c£25059, Bond10K Group £28859. The increase in the rent for **the S&G HQ** to 10K per annum was **Agreed**. **Aughton Village Hall** rent 10% increase per hour, not 20% as in the previous minutes. We need a representative on the Aughton Village Hall Committee it was proposed that Stan Livingstone should represent Aughton & Ormskirk U3A for the rest of the year **Agreed**. Chris and his team were thanked.

5. Membership:-Pat McKenzie announced that she was stepping down as Membership Secretary the Chairman thanked her for all her hard work, and formally welcomed Ian Haskell as the new Membership Secretary. We had 12 new members last week, 27 new members for the month our membership is 1799 and the next number is 3119. The subscription from now to the end of March is £5 or new members can pay £20 to the end March 2013. The 2012/2013 Membership Card will be green. A discussion on gift aid forms to be kept for audit purposes and storage and the practicalities of scanning the forms into our computer system.

6. Committees:-

Group Support:-A resume of the short courses:- beginners chess and cribbage, in March a new venture of evening groups starting with "Changing Role of Women", Portugese, Genetics, Chemistry, and a series of talks on Architecture, World Dance has started at Scarsbrick Village Hall. It is up to the group Leader to charge the appropriate fee to cover their running costs. Short Course charge reflects the cost of the equipment required, and the fee if we use a professional tutor. The Victorian Novelist group is excellent and going well.

Publicity:- Margaret Kitchen has resigned as Chairman of Publicity Committee she was thanked for all her hard work. Jeff will take the Chair. Ian Haskell is moving to Membership Secretary, and Stan Livingstone is taking over the Magazine Distribution. A problem highlighted in the last Magazine that group advance dates such as the theatre, philharmonic must be printed as given by the groups. The website meeting, the speed of the TV screen notices were discussed.

Resources:-The availability of grant funding is restricted. The Memory Course detailed figures have been requested for printing costs, funds received and monies spent The purchase of 50 chairs cost £2500 was **Agreed**. The purchase of a Visualiser for £250 was **Agreed**. It was **Agreed** the increase in rent for S&G HQ to 10K Norman Williamson proposed that we accept the finance minutes seconded by Willem Wiechers

Social:- the Christmas lunch at the Adelphi was a great success, the Adelphi has been booked for Friday 21st December 2012 for our Christmas meal, a Sinatra evening will be held on Saturday April 21st, and the summer BBQ will be on Saturday 30th June, with a band concert on the 15th September.

7. AGM it was **agreed** that the AGM be held on Thursday 10th May 10.30am.

8. Constitution:-Beth will search for the Charity Commission section on Trustees and will circulate the information.

9. Horizons Notices:-after complaints notices at Horizons will only be corrections to information already given and urgent recent information. **Agreed**

10 Charity Notices and Collections:-It was decided that there should be no change in our policy that we adhere to Charity Commission Rules. **Agreed**

11 10th Anniversary Year a resume of the planned year was given details to be confirmed after the meeting on Friday

12 Secretary's Matters:-TAT mailing included the Annual Return, cover note Public& Products liability insurance 2012, new PPI Licence2012. Summer School information, Mike Long has returned on a consultancy basis,

13. Trustees:- no meeting next meeting 6th March

14. South Lancs Network:- U3A Kirkby will visit us on Thursday this U3A is in process of formation.

15. North West Region:-It was felt that the direct contact to our Group Leaders by Margaret Parks for involvement in TAT 30th year celebrations was out of order any communication to be via the Executive Committee.

Informal Agenda

16. H.E.O.G ran a successful trip to Liverpool One further trips will include a Theatre visit when the weather improves

17. AOB Speaker meeting are open to any U3A and the general public.

The meeting closed at 11.50am

Next Executive Committee Meeting Tuesday 21st February 2012 9.30am S&G HQ