

**AUGHTON & ORMSKIRK U3A
EXECUTIVE COMMITTEE**

Meeting Tuesday 15th November 2011

Present:- Jeff Roberts, Chairman, Dorothy Harrison, Vice Chairman. Chris Jones, Treasurer, Wendy Craddock, Secretary, Beth Blamires, Margaret Kitchen, Pauline Jones, Anne Snell, Margery Sargent, Norman Williamson, Alex McMinn, Trustee, David Blanchflower, Pat McKenzie, Bernie Handford, Norma Seddon, Minutes.

Apologies:- Willem Wiechers, Ann Haskell, Bill Evans, Edna Lally

Formal Agenda

1. Welcome:- The Chairman welcomed everyone to the meeting. Apologies received from the above.

2. Minutes:- The minutes from the previous meeting were agreed and signed as a true record.

3. Matters Arising:- Parking:- Clarification was sought about the agreed start time for groups 9.30am with setting up from 9.15am. Thursday Horizons is not a problem the teams take 20 minutes to set up. Tuesday is the problem morning and it might be deemed necessary to move the Bridge group to alternative time/premises. Please refer to the article in the December Newsletter regarding parking issues.

4. Treasurer:- Balances C a/c £ 7409, Dep a/c £25034 Group a/c £22083 Bond 10K known expenses are 11K for two magazine issues, and T.A.T subs. A discussion took place about the "Sands" although we have paid for repairs they are breaking up again further monies will be required.

5. Membership Secretary:- 22 new members, 3092 the next number, 1771 actual members. A discussion took place about the younger age of new members, implications, leaflet wording, group activities. Group Support need to liaise with Publicity re ideas about promoting a younger cohort also raised by Group Leaders.

6. Committees:- Social:- The Murder Mystery Evening was a success. The Adelphi Christmas Lunch 100 tickets sold so far, the minimum is 200 factors affecting numbers could be the venue, and groups holding their own events. A coach will be available subject to demand. The Social Committee Chairman was assured that he would be consulted before and if it was necessary to move the Welcome Desk at Horizons.

Group Support:- Feedback was given on the Groups Leaders meeting 50% of groups were represented with 2/3rds of Group Leaders attending. The Group Leaders were informed that no group should start before 9.30 am, areas for them to consider delegation, and succession planning. A discussion took place on the questionnaire responses, room allocation, and evening groups. New short courses will commence in the spring subjects will include Portugese.

Aughton Village Hall although we have not been formally notified it has come to our attention that the room hire charge will be increased by 20% with effect from 1st January 2012. It was **AGREED** a letter be sent voicing our concerns.

Resources:- No meeting but we have been notified that 3K LCC grant application has been declined. Concerns were raised about photocopying done by the Choir and others. It was **AGREED** no photocopying of copyrighted materials, notices to be placed by the photocopier.

Children on stage in our theatrical productions TAT response a parent/grandparent should be present Lancashire County Council criteria to be investigated.

Publicity:- The new publicity Bookmarks are now available at Horizons, The sub-committee Chairs were invited to the Web site meeting on Tuesday 29th November. The issue of the Newsletter on the website will be discussed.

7. Trustees:- Constitution- a copy of section 4 of the Constitution was circulated the Trustees having proposed amendments these were discussed but it was felt that we ought to refer to the Charity Commission model. This will be an Agenda item at the next Executive Committee meeting.

8. Secretary's Matters:- The TAT mailing is on the website. This month included playing chess on line, information on shared learning, introducing a new subject advisor for Family History, and NW Region news.

AGM a discussion on the proposed date Thursday 3rd May 2012, venue the Ministry Centre, and with a speaker?

9. Chair Rotas at Horizons:- We have a setting up team rotas but do we need one for putting away? The same few do this weekly discussion but no outcome.

Informal Agenda

10. HE.O.G. An outline was given for the proposed trip to Liverpool One.

A.O.B. Alex McMinn gave an overview on his special projects **Brookside** it is now questionable as to A&O U3A proposed involvement. **Memory Course** it is hoped that the book will be ready by the New Year, the Universities of Bangor, Liverpool plan a big research programme of which the Memory Course is part. The Trustees want all legal issues to be covered. The Memory Course Leaflet requires a reprint as the Queens Award, and Lottery funding logo having been omitted. **Acumen 3rd Age Project** Alex proposes that he needs to look at finance, stress management, and loneliness which he considers to be more dangerous to health than other social problems.

The meeting closed at 12noon

The next Executive Meeting Tuesday 17th January 9.30am at the S&G HQ