

# Aughton & Ormskirk U3A

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## **Policy and Procedures - Function/Event/Meeting Funding Request**

Members/Groups may request funding for functions, events and meetings not covered by normal Group meetings/sessions.

Completion of the form is requested at least a month before the date of the function.

The form is to be submitted to the Finance & Resources Sub-committee for consideration, and must be approved by the Executive Committee.