

**AUGHTON & ORMSKIRK U3A  
EXECUTIVE COMMITTEE**

**MEETING TUESDAY 20<sup>TH</sup> MARCH 2012**

**Present:-**Jeff Roberts (Chairman), Dorothy Harrison (Vice Chairman), Chris Jones( Treasurer) Wendy Craddock( Secretary), Ian Haskell (Membership Secretary) Beth Blamires, Willem Wiechers, Edna Lally, Marjorie Sargent, Norman Williamson, Alex McMinn ( Trustee) Ann Haskell, Bernie Handford, Norma Seddon (Minutes)

**Apologies:-**David Blanchflower, Anne Snell, Bill Evans, and Pauline Jones

**FORMAL AGENDA**

**1.Welcome:-** The Chairman welcomed everyone to the meeting

**2. Minutes of the last meeting:-were not signed as a true record .**The minutes of the 21<sup>st</sup> February 2012 erratum:- Edna Lally had attended but not acknowledged as present apologies were given and accepted, Pauline Jones had been recorded as been present twice,**Computer:-**Tuesday computers not moving**Speaker Meeting:-** Tessa Jowell was scheduled to speak in June not July. **Item 5.Membership:-Data Protection** February minutes were deemed to be an incorrect record and need to be amended as they did not reflect that a paper"Data Protection and Gift Aid Requirements for U3A" had been circulated prior to the meeting, that the discussion covered restricted access no more than 2 full copies of the database password protected memory stick to be held by Membership Secretary and for emergency the Chairman with no computer storage or hard copies. The Conclusions and Recommendations on the paper were agreed.

**3. Matters arising:-Data protection** will be an agenda item at the 17<sup>th</sup> April Executive Committee meeting.

**4. Treasurer:-**Balances Ca/c £6746, Dep a/c £11803, 10K Bond, Groups 325344, Restricted £7425.Chris reported that expenditure is in line with last year and a similar situation is forecast.Groups continue to flourish, bills to be presented including those from tutors. Checks need to be made the with Regional Representative in order to avoid duplication of Capitation Levy.

**5. Membership:-** Ian wanted it put on record the tremendous amount of work and effort the previous Membership Secretary, Pat McKenzie had given in carrying out her role.  
30 New Members, 1830 Members, next issue number 3171, 471 renewals and new members paid for 2012-13. Gift Aid it is up to the individual to notify us of any change of details

**6. Constitution:-** The Secretary has now received a copy of our Constitution amended 2008 from the Charity Commission this is the correct Constitution which was handed to Willem to put on our website. The Third Age Trust model constitution is now available.

**7. New Members:-** The Welcome Letter was circulated along with a reply from a New Member. A discussion followed on how to make new members feel welcome. A new members event is being planned and Jeff asked Ian for a list of new members since the last New Members afternoon tea.

**8. Committees:-**

**Group Support:-** no meeting

**Resources:-**no meeting. However Bernie spoke of the ongoing deteriorating conditions of the "Sands", complaints, concerns re liability, responsibility and repair costs some action needs to be taken. Beth proposed and seconded by Bernie " That Aughton & Ormskirk U3A should support the Committee of the S&G HQ in seeking planning consent to increase the area of the car parking available, a contribution of up to £500 will be made available for this purpose" this was carried with a unanimous vote.

**Social:-**Tickets are on sale for the Spring Event Frank Sinatra evening on 21<sup>st</sup> April concerns were voiced about ticket sales with Horizons being cancelled on Thursday 5<sup>th</sup> April

**Publicity:-**Concerns were expressed that there was no agreed policy re the distribution of the Magazine, Margery Sargent will liaise with Alex re delivery and to avoid duplication. Decisions will need to be made by the Publicity Committee next meeting Friday 20<sup>th</sup> April at 9.45am.

**9. Trustees:-** Minutes of the meeting held on the 6<sup>th</sup> March 2012 were circulated at the meeting and any matters arising for referral back to the Trustees will be on the 17<sup>th</sup> April Agenda. In accordance with our Constitution at least three members of the Executive Committee should be Trustees therefore this matter requires immediate attention.

**10. Secretary Matters:-**TAT have sent information for the Olymics Torch Relay and what they would like us to do as way of publicity the route close to A&O U3A can be found on the website and takes place on 1<sup>st</sup> June between 9am and 10am. The Treasurer Chris Jones wished to register his concerns over the loss made at last years TAT AGM and Conference 30K the AGM should at least break even. Alex also wished to register his concern re the venue of the AGM and that this should have a central location. The North West Region AGM is to be held on Friday May 18 in Preston, two delegates can be funded confirm the cost with Chris.

**11. 10<sup>th</sup> Anniversary.** A meeting had taken place to discuss the ongoing plans for the celebrations. The next meeting is to be held on April 25 at the Ministry Centre at 2pm. It was suggested that an article be written for the website. Costs need to be submitted to Chris and Bernie, including costs for publicity.

**12.South Lancs Network:-** Four groups had attended a recent WebsiteMeeting. The U3A in Parbold is experiencing some difficulties in starting up. Our involvement in the 30<sup>th</sup> TAT Anniversary Celebrations was raised and that concern was expressed that information is not getting to Group Leaders, the Chairman thought it appropriate that efforts were concentrated on our own U3A 10<sup>th</sup> Anniversary celebrations. A general discussion re events followed.

#### **INFORMAL AGENDA**

**13.H.E.O.G** There had been a showing of "Ladies in Lavender" with afternoon tea at the S&G HQ which had proved to be very popular. It was well attended and the group is growing. Visits are planned to the theatre and to Martin Mere. A second aerobics lite group has started, currently only female members. One member was unable to access the Philosophy Group held upstairs so the Welsh Group exchanges rooms. If any new member is wheelchair bound Dorothy needs to be informed. If access to the Computer Group proves difficult then Willem will meet them on the ground floor.

**13.AOB** Age concern, Alex reported that there is an active group in Skelmersdale which might have negative impact and be in direct competition with the local U3A and that the needs of social connectivity might not be met. West Lancs is regarded as Age UK whereas Chorley is still Age Concern.

Alex reported on the telelink three people have come forward to talk on the subject.

**Development Committee** Alex would like a member of the Executive Committee to have some input on this. There is a continuing strategy for Dementia, Brookside is to open mid April, Alex can arrange for visits to see the facilities, rooms are available for hire, and he would like to see community interaction.

**Memory Course** Alex reported that the Area Health Authority wanted involvement in the course, Jeff considered that there was a need to be cautious about taking the Course into the wider world

**Membership:-** Ian requested re Data Protection "Will anyone with views on data protection and who should have a copy of membership data and in what format, email Ian Haskell with their views. They should take into account the issue raised in the original paper" Ian also requested that the minutes be available in a reasonable time.

**New Members Afternoon Tea** is to be held on May 23<sup>rd</sup> or May 28<sup>th</sup> Dorothy to confirm

**The Meeting Closed at 12 noon the next meeting Tuesday 17<sup>th</sup> April 9.30 am at the S&G HQ**