

**AUGHTON AND ORMSKIRK U3A  
EXECUTIVE COMMITTEE**

**Minutes of Meeting held 20 January 2015.**

**Present:** Willem Wiechers (Chairman), Cathleen Barnes; Lily Bunner; Bill Evans; Mia Faza; Bernie Handford; Ian Haskell; Dorothy Harrison; Pauline Jones; Stan Livingston; Alex McMinn; Geoff Roberts (vice-chairman); Iain Smart; Bill Watkinson; Idris Williams.

- 1 **Welcome;** The Chairman welcomed members to the meeting.
- 2 **Apologies:** none.
- 3 **Minutes of committee meeting 16 December** were read and amended as necessary.
- 4 **Minutes of a Special Executive meeting of 2 December** were read and amended as necessary.
- 5 **The proposed new Constitution** drawn up by IH was discussed at length. IH stated that the Working Party report did not comply with the rules as laid down by the Charity Commission for the role of Trustees. Various changes were discussed and agreed by the committee. The Vice Chairman pointed out that the wording in the Working Party report did not state the specific requirement of the membership that "There shall be established a separate body of Trustees" He suggested that these words should be inserted before the main statements – immediately below the heading "Appointment of Trustees." It was agreed that this sentence could easily be added to the present draft. The Vice Chairman further tabled suggested wording for the 'Responsibilities and Compliance' of said Trustees as per 'The Essential Trustee' booklet provided by the Charity Commission. Committee members have previously been supplied with a copy of this paper. The committee then decided to postpone further discussion and to hold a Special Executive meeting on 3 February to discuss just that.  
IH then stated that he would not have time to implement these changes into a new Constitution for it to be ready to be voted on at this year's AGM if it is still to be held in May. The committee considered postponing the AGM until August but after discussing the pros and cons this was rejected.
- 6 **Treasurers Report:** Main Account £4,485.83 Deposit Account £28,160.56. Groups Account £22,876.75 Bond £20,000.
- 7 **Membership Secretary Report;** 20.New Members joined since November Executive meeting. Last member number 3793. Current members 1880. Members paid 1885. Position same date last year 1906. Subscription Income 2013-14 £28,065. Subscription Income 2014-15 £300.00.
- 8 **Sub-committee Reports:**  
**Social Group Report:** The Christmas lunch at the Adelphi had been a great success. A similar event has been booked there for 18 December 2015. The Summer Gala will be at AVH Saturday 20 June 2015.  
**Group Support:** the new German language group has commenced with 24 members. Sue Watkinson will shortly be organising a Recorder playing group.. A beginners Guitar group led by Tony Crimlisk is

Minutes 20 January continued:

starting 22 January. Poetry short course starting 25 February. Well being course to commence 10 March. Group Leaders Social Evening will be 30 October. New Members afternoon will be announced later.

**Publicity Group:** is holding a meeting tomorrow to finalise the choice of new flyer advertising our U3A.

**Finance and Resources:** following their findings into how much different groups charge their members per meeting and acknowledging that small groups will return a lesser amount to the Treasurer than large groups. The group has put forward the following which has been agreed by the committee:

- 1) That 50pence minimum per attendee per meeting to be paid to U3A Treasurer.
- 2) Tutor costs must be charged on enrolment and paid to the U3A treasurer as soon as possible at the start of the course.
- 3) Refreshment costs to be covered by individual groups.

**These regulations will operate from 1 September 2015.**

**Speaker Secretary Report;** on 5 February Peter Quaint will speak on 'John Lewis then and Now. The March meeting Alex McMinn will speak on 'Issues around Retirement' The Speaker on April 9<sup>th</sup> will be replaced by a musical event the 'Jill Fielding Duo'. Speaker subject in June will be the 'Valley of the Kings'.

**Secretary's Notices.** PJ announced that in July, after two years of organising the Sunday Social, she will be relinquishing the role. There will then be a vacancy for another organiser from August 2015.

The Chairman WW gave a vote of thanks to Pauline for her good work which was endorsed by the committee.

**AOB**

The Chairman stated that he would circulate the Executive Committee with some proposed Standing Orders regarding the AGM. These will be discussed at the Special Meeting of the Executive on 3rd February so that they can be in place for the AGM.

**Date of AGM:** due to previous discussion about postponing the date it was made clear that it will be 7<sup>th</sup> May 2015. It was pointed out that we need to tell the members then that the 2016 AGM will be at a later date in that year.

Meeting closed 12.40.

Date of Special Executive Committee Meeting 3<sup>rd</sup> February 2015.

Date of next Executive Committee Meeting 17<sup>th</sup> February 2015.