

## Aughton & Ormskirk U3A

### Executive Committee

#### Minutes of Meeting held on 19<sup>th</sup> Aug. 2014

**Present:** Cathleen Barnes, Lily Bunner, Mia Faza, Dorothy Harrison, Bernie Handford, Ian Haskell, Pauline Jones, Stan Livingston, Geoff Roberts, Iain Smart, Bill Watkinson, Willem Wiechers (Chair), Idris Williams.

**Apologies:** Bill Evans; Alex McMinn

- 1. Welcome:** The chairman welcomed everyone to the meeting.
- 2. Minutes:** Minutes of the meeting held on 15<sup>th</sup> July were read and amended as necessary.
- 3. Matters Arising:** Action has been taken regarding the recipients of the TAT (Third Age Trust) magazine. A list has been drawn up and sent to the TAT. It was suggested that all U3A members be offered the choice of receiving a copy and that a notice to this effect be put in the next magazine. It was stated that the webmaster may still need help with managing the U3A web site.
- 4. Speaker Meetings:** MF reported that speakers have now been booked up until May 2015. It was requested that the April 2015 Speaker Meeting be altered to a different week than normal owing to the Easter period. This was agreed.
- 5. Data Protection Officer:** This issue had been dealt with in 2008 (then deemed as not necessary) and again in 2010 (an appointment was made). Discussions took place as to whether it was felt necessary or not. A vote was held and it was carried that it was not necessary to appoint anyone at this stage as long as no email addresses were given on the internet and that we would wait until an issue arises and deal with it then. Further discussions then took place as some people still felt that there was a need for such a role. To be discussed further.
- 6. Executive Role Descriptions:** The chairman had asked for comments from the people concerned and had received some replies. These role descriptions are to be used to inform all our U3A members exactly what each Committee member is actually responsible for and will eventually be published on the website.
- 7. Treasurer's Report:** General Account: **£2,704.00**. Groups Account: **£22,733.00**. Deposit Account: **£53,152**. The Bond has now matured and the funds have been moved into the deposit account. The Treasurer and the Assistant Treasurer will investigate the possibilities regarding further investment and will report back to the committee.
- 8. Membership Secretary Report: New members since July – 16.** Last member number 3,723. Current members 1,779 with 1,780 members paid. (this time last year it was 1,795)

**9. Sub Committees:**

**Social Committee.** LB reported that an 'Evening With Abba' has been booked for 20<sup>th</sup> February 2015.

**Group Support.** A Group Leaders Meeting has been booked for 31<sup>st</sup> October 2014. A new group is currently being organised, funding and equipment having been received for help with the formation of a Racquetball Group at a venue in Southport, the first meeting having already taken place. Other possibilities are a Friendship Group for single people and three short courses – swimming, geocaching and cake decorating.

**Resources.** With regard to the monitoring of the groups, the work is almost done and recommendations are forthcoming. It was noted that one group had incurred unauthorised costs and a decision was made that, in future, **no payment would be made** unless authorisation has previously been given by the Resource Committee or the Executive Committee, (depending on the amounts involved).

**Publicity.** With regard to the assistance that the Webmaster M.W. is seeking, it was proposed that the subject would be mentioned at the forthcoming New Members meeting in September.

**10. Secretary's Matters.** 200 diaries for 2015 have been ordered and will shortly be on sale at Horizons. Notice to this effect to be put in the next magazine.

**11. A.O.B.** D.H. reported that she had been approached by 'age UK' with a request for a table at Horizons once a month. It was decided that we should refuse this request as they are a commercial organisation and overlap with our own U3A with some of the activities they provide.

There being no other business, the meeting was closed at 11.50.

Date of next meeting – 16<sup>th</sup> September 2014