

Aughton & Ormskirk U3A
Executive Committee
Meeting Tuesday 21st September 2010

Present:- Jeff Roberts, Alex McMinn, Wendy Craddock, Chris Jones, Bill Evans, Anne Snell Margery Sargent, Norman Williamson, Dorothy Harrison, Geoff Roberts(Trustee), Pauline Jones Davis Blanchflower, Edna Lally, Norma Seddon (Minutes)

Guest:- Sylvia Dillon attending for the Brookside Development Presentation only

10a.m. Alex Walker The Brookside Development

1 Welcome & Apologies:- Bernie Handford, Willem Wiechers, Beth Blamires, Pat McKenzie, Andrew Beeston(Trustee)

2 Minutes of 27th July Meeting were agreed and signed as a true record

3 Matters arising

- a. The Gateway Grant this ought to be received by the end of the year **BB**
- b. I.C.E In Case of need on your mobile will be included again in Secretary's corner in the Newsletter **WC**
- c. Group forms update-ongoing **WC. JR**
- d. Item 5 will cover this
- e. New members ongoing **JR. DH. WC**
- f. Archiving ongoing **Executive**
- g. Bugler for 11th November meeting will be Edna Lally
- h. Sound system ongoing **BH**
- g. Princes Road Trust speaker ongoing **DH**

Alex McMinn

Prior to the arrival of Alex Walker, Alex McMinn informed us that Alec Walker is the Deputy to Chief Executive Lancs NHS and is responsible for commissioning funding to Older People and directly responsible for the Brookside Development and that the presentation this morning was for information and questions not discussion which will be at a later date **AM**

4) Alex Walker, Associate Director Transforming Community Services, Central Lancs NHS

The Brookside Development off Aughton St, at the side of Morrisons in Ormskirk is a housing scheme, plus extra care accommodation and a resource centre. The flats/housing will be closed to the public but the Resource Centre housing a Restaurant, Disco, Information Centre, Hydro Pool will be open to the public it is envisaged that A&O U3A will play a full part in the Resource Centre and its facilities. Work has already commenced on the project which should be completed in 2012.

A full report of the presentation will be available at a later date.

5. Shop project/ Older Persons week/ 27th Sept 2010 to 1st October 2010

United Nations Older Persons Day 1st October 2010

A letter has been received from the Mayor's office stating his intention to visit our shop at 22 Church St at 12.30 on 1st October. The Older Persons Champion May Blake will visit the shop. This is a photo opportunity the committee were reminded that Geoff Roberts is now our official photographer.

Aim:-

To raise awareness of older persons in West Lancs and the general public of the resources available via U3A for involvement in activities that contribute to "well-being"-learning, cultural, social interaction fellowship, volunteering, physical activity, mental stimulation etc-sustaining independent living.

Objectives:-

- Aughton & Ormskirk U3A is a major player in West Lancs in the delivery of this message.
- We will promote our presence and contribution to community well-being.
- We will engage people no longer in employment (through redundancy) and make them aware of our offering
- We will attract "passing" local links- clergy, doctors, social worker etc who promote our activities but would not normally have time to visit Horizons.
- We will engage with "younger" people who might be prompted to encourage the involvement of elderly relatives and neighbours.
- Promote our Queens Award

Premises We have rented shop premises at 22 Church St Ormskirk at an all inclusive rent of £500 for the week. We have two grants agreed plus a donation so the cost for the rent is covered. The tenancy agreement was agreed by the Executive Committee and signed by Jeff Roberts and Wendy Craddock.

Costs these will be minimal but will include printing, promotional material ordered from Third Age Trust, display materials, etc.

Promotional Material will include free plastic carrier bags for life printed with U3A logo from T A T any leaflets handed out will be placed in these. T.A.T to be telephoned re delivery date **WC**.

Insurance T.A.T to be telephone to confirm U3A Insurance will cover the project **WC**. Members will be responsible for their own personnel possessions any loss to be claimed on the individuals insurance cover.

Health & Safety Issues we need to be aware of wires/cables/display stands are safe any issues come forward with them.

Equipment arrangements are with Bernie Handford.

Displays. Dorothy Harrison, Beth Blamires, Anne Haskell, Wendy Craddock, have initially contacted most of the Group Leaders either by phone or at Horizons. Contact details for help with display material have been emailed to Group Leaders by Bill Evans and Dorothy Harrison has spoken to the 25 groups who are offering to do displays. Edna Lally is contacting group leaders/members for artefacts for the window display to showcase our activity groups. Wendy Craddock is organising an actual group activity area for each day Bernie Handford is organising different styles of music to be played as a background and Bill Evans is doing a Power Point presentation and has already been given 3 DVD's to be attached to the power point.

Duty Managers/Volunteers the rota list needs to be looked at for any gaps of volunteers. Each day will have a named Duty Manager responsible for opening and closing the shop and dealing with problems and to have a fully charged mobile phone as the premises have no telephone point available.

Badges We need U3A badges for the volunteers **AH to organise**

Setting Up On Sunday afternoon the display boards, table, chairs etc will be taken to the shop and set up as we have already done a mock up at the S&G HQ this shouldn't present many problems. John McGiveron is on standby to help Bernie Handford with electrics. The shop displays will use the yellow and blue corporate U3A colours as the background to the group displays. We will also have blue and yellow balloons outside to attract the passing public. The existing freestanding banners will be used and we are hoping to have an acetate poster of the Queens Award Crown for the window. We will be setting up the displays on Monday and Tuesday.

The Shop Project JR. DH.WC.BH.BE

6. Treasurers Report We are financially in a comfortable position, the income from Horizons is up to approx £60 per morning. Balances:- Main A/c £13047.55

Groups a/c £9780.61

Deposit a/c £25016.74

Membership Report Income from subscriptions as at the end of August was £24534.

New member's numbers are steady with 17 new members over the last month. Our database stands at 1619 though we might lose members to St Helens which starts this week

7. Committees

a) Group Support. No meeting

b) Publicity. The newsletter distribution went well with a record pick up. If inserts are to be included in a Newsletter then the originator of the leaflet will be responsible for organising the stuffing team. There have been date changes and everything has now moved back a couple of weeks this should then avoid clashing with speaker meetings and Bank Holidays. The Publicity Chairman was asked if the team needed enlarging but replied not at the moment and that there were no roles that weren't covered.

c) Social Committee The Social Committee meets next week updates at the moment are that the Race Meeting tickets are selling slowly, the 2011 Diaries are selling well and the Christmas Dinner tickets will be available from October at £18.50 each

d) Resources. No meeting

e) Helping Each Other Group the last theatre trip went well and another dial a ride is being planned. Dorothy is also looking into the possibility of going to the Christmas meal at the Adelphi and will research the facilities for the disabled at the Adelphi. **DH**

8) Trustees Report none

9) Secretary's Matters ; Help Direct presence at Horizons have requested a 10/15minute slot to speak to members this was declined as it was felt that having a table was sufficient. **JR to inform**

Third Age Trust News

a) Working with Universities information is now available on this project between Morecambe & Lancaster U3A & Lancaster U3A if we want to do something similar.

b) Folk Dance the National Folk Dance network are having a holiday 8th-12th November 2010 at Crowcombe

c) Older People, Experience and Sustainable Development conference San Jose Costa Rica

d) Northumbria Region U3A Residential School hosted by Physics Dept Durham University

11) South West Lancs Network Ted Morrell has requested by email that we update the Executive Committee on his Shared Learning Project. This project has had an enthusiastic response from Up Holland U3A and Maghull U3A and will involve small teams looking at historic buildings/churches in our areas over a 6/9 month period. Ted will run and drive the project and will contact English Heritage. **TM**

Speaker |Meetings

The October Speaker Meeting is the Pearl of Africa Children's Choir this needs promoting at Horizons and the Shop more leaflets are required.

The November speaker will be "Brew-Ha Ha" by Alan Whelan a journalist who travelled Africa researching tea. The December meeting will be "Food and Wellbeing for Retired Folk" by Professor Gosney a Professor for Later Life Medicine/Nutrition and her team. Prof Gosney and her team would like about 200 volunteers to take part in a supplements/taste testing for older people after the lecture. This means that the Church Hall needs to be booked the cost for this to come out of the speakers expenses budget Professor Gosney and her team will not be claiming any expenses. Could Thursday afternoon groups be asked to start later? **JR. AM**

Next meeting Tuesday 19th October 9.30 am at the S&G HQ