

Aughton & Ormskirk U3A

Executive Committee Meeting

Minutes 18th May 2010

Present:- Jeff Roberts, Dorothy Harrison, Wendy Craddock, Chris Jones, Ann Haskell, Stan Bryan, Bill Evans, Beth Blamires, Anne Snell, Pat McKenzie, Norman Williamson, Pauline Jones, Edna Lally, Bernie Handford.

Formalities Agenda

1).Election of Officers:-

It was proposed, seconded and unanimously **agreed** that the following members hold office for the ensuing year to May 2011

Chairman Jeff Roberts
Vice-Chairman Dorothy Harrison
Hon. Treasurer Chris Jones
Hon. Secretary Wendy Craddock
Membership Secretary Pat McKenzie
Newsletter Editor Bill Evans

2) Review of A.G.M 2010

The minutes of the AGM 2010 having previously being circulated an email has been received from Ted Morrell retiring Chairman requesting certain alterations

1. Chairman's report sentence "Membership numbers change to "Membership numbers are now rising slowly; our aim of course is to be better rather than merely bigger. Warm thanks to Pat McKenzie our hardworking Membership Secretary.
2. Speaker meeting paragraph include "our return to Christ Church on 3rd June"
3. Open Forum.. the reference the sands not relevant. Stan and the meeting thought U3A might consider contributing towards the necessary groundwork.
4. Appreciation of Sue's contribution insert outstanding before service.

Chris Jones Treasurer

- 5) Thanked the Horizon girls and the Treasury team for all their hard work. Open Forum.

6) Stella Potter we remove the sentence greeted applause but Stella has identified an underling problem which we all need to be vigilant about.

All the above points will be altered in the AGM minutes including the year change to 2010.

Business Agenda

3) The Chairman Jeff Roberts welcomed everyone to the meeting. Stating that we are an Institution not a club and he reminded everyone of our origins. Dorothy Harrison was at the original meeting so is well placed to be Vice-Chairman.

Apologies:- David Blanchflower, Willem Weichers

Trustees:- none present

Trustee Apologies:- Andrew Beeston, Sue Watkinson.

4) Minutes of the April meeting already circulated were agreed as a true record by Norman Williamson and seconded by Pat McKenzie the minutes were signed by Jeff Roberts.

5) Matters Arising

a) Alan Bonner Cycle Ride. The item 7e April 2010 Executive Committee minutes refers to this matter. Alan Bonner was advised that his request had been declined. We have since received a letter of appeal from Alan Bonner. The subject of allowing charity announcements at Horizons and charity articles in the Newsletter was extensively discussed again, referring to the Objectives of A&O U3A from our Constitution. Another vote was taken. Do you agree that charity announcements be made at Horizons and that charity announcements and articles appear in the Newsletter?

For	0
Against	14
Abstained	0

The motion was unanimously defeated.

The Chairman and the Executive Committee asked the Secretary to write to Alan Bonner informing him of the decision.

b) Speaker meeting Thursday 3rd June 2010 the speaker is Rick Hall on Conservation and will be at Christ Church. The speaker has been checking out our presentation equipment with Bill Evans. Many of the Executive Committee will be away so Wendy Craddock, Secretary, will introduce Rick Hall. The programme for the next few months is being developed maybe we need to look at other U3A's who have very good speakers. We have a new Speaker Secretary Michelle Karmy-Trace it was felt that although Michelle will be invited to attend some Executive Committee meetings she should be asked to join a committee to make her feel part of the team it was suggested that the Publicity Committee would be appropriate.

c) Bill Evans reported that following the visit by David Towell a report had been sent to him which will appear on a NHS web site.

6) Treasurers Report.	£
Balances Current account	13630.17
Deposit Account	25010.92
Restricted funds	4902.50

Expenditure already in the pipeline for the groups is 2K there is no pattern to the expenditure of the groups though monies have to be offset for rent. On the whole the groups are all fine though the few groups that are causing concern and will be spoken to separately. Our overall finances are very healthy.

7) Membership Secretary

Membership numbers	
Our next issued number will be	2701
Actual number membership number	1788
Number fully paid up members	1460
Number not rejoined	380
One lapsed member rejoined	
Number of deaths	3

Pat is expecting more members to join after they fail to receive the next Newsletter. In June a reminder letter will be sent out which might have a limited response. We regularly lose about 120 members per year but we normally have approximately four new members a week. What is important is the quality of our membership not the quantity.

8) Committee Reports:

Group Support Mickey Scott has been contacted with three suggested dates for an Emergency First Aid course for Group leaders. We could promote the Lions plastic bottle fridge scheme and design a card for members to have their contact details on but how far do we go?

New Groups Belly Dancing a meeting has been arranged to explore the possibilities of starting the group. The venue for the group will have to have a suitable floor.

Membership Audit could show us what income comes from groups, how many members take part in group activities Jeff would like a conference for all U3A's in the area to take place in October of 2011.

Publicity the Newsletter details need finalising. Margaret Kitchen and Margaret Gibbon manned the publicity stall at Aughton Village Hall Spring Fete with disappointing response they felt that it was more of a family day out and maybe U3A has saturated the Aughton area.

Resources a grant has been awarded from the LCC for £2358.09 which is less than the amount which we had applied for, subject to us having an appropriate Vulnerable Adults policy. The bid had been for audio visual, music, computer equipment it was felt that to maintain standards our computers/office etc need continual updating. Chris/Treasurer suggested that the computers/office equipment be financed from existing funds. The audio visual equipment would be for the small room at S&G HQ. Beth stepped down as Chairman of the Resources Committee and Bernie Handford was unanimously elected as Chairman.

Social the BBQ tickets are on sale but are selling slowly. A Race night is planned for October and the Christmas meal will be at the Adelphi Liverpool. A barn Dance is planned for spring 2011 and as usual U3A diaries will be on sale from September.

H.E.O.Group. Lin Jonas statement was welcomed especially that the insurance had been extended to cover companions/carers. Individual members would be responsible for the costs of their companion/carer's. Dorothy would like an ongoing item in the Newsletter showing that we are all embracing and welcoming.

a) Vulnerable Adults Policy/Procedure Beth has done much research on this subject and has produced a document which is as simple as possible whilst recognizing that as we age we can potentially dip in and out of vulnerability. Beth has studied five separate Policy's it's envisaged that the document will form part of the Group Leaders training. It was unanimously agreed that we adopt this policy.

9) Trustees No report. Ted Morrell will become Chairman and the Executive Committee would welcome greater participation from the Trustees in the running of our U3A.
e.g. Constitution and other legal areas.

10) Secretary and Third Age Trust No correspondence from the Third Age Trust has been received this month.

11) External matters South West Lancashire Network are holding a meeting in Burscough on Thursday and Beth has volunteered to attend if David is unavailable. Jeff Roberts, Alex McMinn, Sue Watkinson and David Blanchflower attend Up Hollands 5th Birthday celebrations.

12)A.O.B

a) Princess Royal Trust for Carers Jim Barton has asked if a short presentation (for information) can be given at Horizons. His details were passed to Dorothy Harrison who will liaise with him.

b) Duty Managers at Horizons Ted Morrell, Sue Watkinson and Alan Worthington will be retiring from these duties. Dorothy Harrison, Wendy Craddock, Norman Williamson have agreed to take over these roles etc.

Next meeting Tuesday 15th June 2010 at 9.30am at S&GHQ